

# COMMITTEE MEETING

<b>DATE</b>	2nd March 2025	
<b>LOCATION</b>	Schooners, 7pm	
<b>ATTENDEES</b>	Joel H — Chair	Matt C — Youth Coaching
	Steven BD — Secretary	Mhairi A — Fundraising
	Adrian I — Equipment	Michelle J — Membership Secretary
	Andy C — Treasurer	Bella W — Comms
	Simon C — SLSGB Trustee	
<b>APOLOGIES</b>	Kawita S — Youth Coaching Karl W — Vice Chair	Julie W — Membership Secretary Alan C — Committee

## CORRESPONDANCE AND MATTERS ARISING

1. (Simon C) — Update from the SLSGB Lifesaving Summit.

Simon updated the committee on a few themes emerging from an inspiring summit, including:

- How the voice, values and identity for the organisation are being developed.
- Membership and sponsorship models from different clubs.
- Issues surrounding girls leaving nippers/clubs.
- Prof Mike Tippet, sharing research on the rise of saunas/cold-water culture and issues around lifeguarding.
- IRB's only 65 helms. New insurance from SLSGB covers IRB training.
- Discussion around a youth space fundraising project.

2. (Karl W) Safeguarding — Training, Deputy SO and signage.

Look at potential of 2 to 3 deputy safeguarding officers. Marlene C has said she'd be happy to be a second check. As well as Kawita. Potential of migrating from a Safeguarding Officer to Safeguarding Team...

**TO DO: (Karl W) — Focus of April meeting to be around safeguarding.**

3. (Karl W) Decision on nippers not attending pool sessions.

Guidelines are 50% of sessions. Decision belongs to L2 coaches with committee supporting coaches decisions. Safety of being able to swim in the uncontrolled sea in summer sessions.

**TO DO: (Matt C / Kawita S) — Send out comms to coaches.**

**TO DO: (Bella W) — All members comms about swimming competency in prep for summer season including:**

- Swimming competency gating for nippers based on the expected standards on the website (club does not replace swim teachers).
- Signposting to swim training/teachers.

**TO DO: (Matt C / Kawita S) — Comms in the 18 months between registering and starting nippers about getting up to swim standard.**

**TO DO: (Matt C / Kawita S) — Comms to L2 coaches to slot a session in that measures how many of the group are matching the expected levels on the website for age.**

4. (SBD) Sign off process for membership comms.

**TO DO: (All) — Follow this process:**

Committee members draft their own content and fwd to Bella for preparation.

Bella creates content in draft and shares with committee.

At least one member can reply with a yes/amends — once that has happened the comms can be sent.

If a committee member says stop — content gets tabled the next meeting.

**TO DO: (Bella W) — Develop a 'welcome' email chain.**

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## **REPORTS (👍=ALL GOOD)**

### **YOUTH COACHING**

Matt C met Adam from Porthtowan. We're welcome to use their beach and equipment on a Sunday if Trevaunance is suffering pollution for a donation to their water bill. Offered reciprocal use of our club.

**TO DO: (Matt C) — Organise a test session.**

Date for first beach sessions:

Committee's view is once RNLI on beach (17<sup>th</sup> May) we can run beach sessions from 18<sup>th</sup> May.

### **SENIOR SESSIONS**



Start the first week of June 4<sup>th</sup> or 5<sup>th</sup>

### **TRAINING & AWARDS**

Lifeguarding course.

Following learnings from 2024 course, Myagi component to be completed during the course. Potentially offering 2 courses due to numbers.

Course cost £30, to be paid in the first session... Committee supports.

**TO DO: (Andy C / Bella W) — Comms about the 2025 course.**

**IN PROGRESS: (Andy C) — Create First Responder course.**

### **COMPETITIONS**

Frostbite championships coming up in Cardiff — we have 78 nippers attending.

## FUNDRAISING & EVENTS

Committee thanks Mhairi for organising another successful film night.

Due to the moving nature of the film the club has decided to make a donation to a UN backed programme supporting GAZA.

Date is set at 5<sup>th</sup> July for Matt Smith's foamie event.

**TO DO: (Mhairi A) — Invite Matt to April or May committee meeting.**

Mhairi's application for a donation of a multi-trauma manikin from the Ruth Lee Volunteer Heroes initiative was successful. The new manikin will arrive with us in 2-3 months.

## SAFEGUARDING

Committee to consider the most appropriate way of integrating safeguarding into the club and all sessions for 2025.

**TO DO: (Karl W) — Contact Steve H to invite him to a future meeting to discuss safeguarding with Committee.**

**TO DO: (SBD) — Add SLSGB safeguarding content to the club website during website overhaul in Q1/2 2025.**

## MEMBERSHIP

New membership email address to be set up '*membership@stagnessurflifesavingclub.co.uk*'

Discussion on the challenges around the membership process and platforms.

**TO DO: (Joel) — Action email address.**

**TO DO: (Bella W) — Membership comms about change in email address.**

## FINANCE

In account £72,404.22

Nothing pending on cheques.

£1k ring fenced

Available - £71,404.22

Big chunk of membership to SLSGB now sorted - Thanks to Michelle and Julie. Will only be a few stragglers from here on in.

Keeping the club money transparent:

On cheque 101020 - £5283.00 (20-02-25) I noticed that I had put on the incorrect amount. SLSGB payment was not £3750 (as calculated on the cheque) but £3570.

Difference £180.

I corrected this difference on cheque 101021 - £101021 (26-02-2025) £4700.00. A payment to SLSGB should have been £420.00 but only paid £240.00.

All paperwork is clearly marked so can be picked up by the independent examiner. SLSGB did not need to be informed as they were paid the correct amounts in the first place it was just my calculations on the repayment cheques which come out of the account.

Film night shows profit on sum up of £319.24. Film cost to show were £200.00.

Discussion around bank account/names etc

## **PREMISES**

Windows to be fixed this month.

## **EQUIPMENT**

Five swell boards repaired and returned.

Discussion around potentially selling the Quad whilst it retains some value. Currently costs £800 a year to run and we do minimal mileage. Will be added to agenda for subsequent meeting.

## **LIFEGUARD PATROLS**

Joel will be putting the rota out for Easter patrols. 4<sup>th</sup> – 22<sup>nd</sup>.

**DONE: (Andy C) — Arrange first aid refreshers.**

**DONE: (Joel H) — Comms to membership and certified lifeguards.**

## **GOVERNANCE & COMMUNICATION**

Discussion around potentially moving the committee email address over to Spond.

## **AOB**

None

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## **OPEN PROJECTS**

Transition the club to a CIO.

**TO DO: (Andy C) — Meeting with Paul Kimberley who has experience of it structuring a CIO.**

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## **NEXT MEETING**

Sunday 6th April 2025. 7pm @Club.

Any correspondence or matters arising please email to [secretary@stagnessurflifesavingclub.co.uk](mailto:secretary@stagnessurflifesavingclub.co.uk) before Thursday 3rd April.