

COMMITTEE MEETING

DATE	3 rd August 2025	
LOCATION	St Agnes Surf Lifesaving Clubhouse	
ATTENDEES	Joel H (JH) — Chair David F (DF) - General Committee Member Kawita S (KS) — Youth Coordinator Andy C (AC) — Treasurer Adrian I (AI) – Equipment Lead Mhairi A (MA) — Fundraising Officer Tom F (TF) – General Committee Member	
APOLOGIES	Adam H (AH) — Buildings Michelle J (MJ)– Membership Secretary Steven BD (SBD) — Secretary Steve I (SI)— Head of Lifeguard Coaching Claire W (CW) – Communications Officer Matt C (MC) — Youth Coordinator Kate L (KL) – Safeguarding support Simon C (SC)– General Committee Member Lucy Stein (LS) – Surfboat Lead Karl W (KW) — Co Chair Jamie Kent (JK) - General Committee Member Marlene Clarke (MCL) – Safeguarding Lead Alex Burns (AB) - General Committee Member	

CORRESPONDANCE AND MATTERS ARISING

Membership fees in relation to increase pool charges from October

- Current membership fee for those in coached sessions = £125/ annum.
- Most other clubs in Cornwall are approx. £135 per annum. Prices for Portreath SLS were reviewed during the meeting.
- An increase of £10 per person for each person having a coached session and £5 for all others would result in an additional £6935 income to the club. If £7.50 per member = £7500.
- New membership platform enables people to pay on a monthly basis.
- Ben Ainsle £92/hr, Truro School £105/hr. Winter fees will cost an additional £2400 due to the increased fees of the pool. Approx £70 per child for pool sessions / £21k per term.
- Suggestion to consider fragmenting the groups so that sessions are fortnightly as opposed to weekly.
- Current reserve budget is approx. £50k but there was agreement that this should increase to compensate for inflation costs, etc.
- Unanimous decision amongst all in attendance to increase the fees by £10 for all members.
- **ACTION:** CW to update the website & develop dedicated newsletter to explain the increase in fees – equipment & pool (some forecasted building refurbishment)

Response and decision regarding social membership

- Approx 20 responses were received to recent email that Joel has sent to all members regarding the social membership and use of the equipment.
- Communication was to ask whether to leave it in / remove it or change it.
- Agreed that it should be kept but have better signposting regarding use of the equipment.
- **ACTION:** JH to review the website to explore whether it would be possible to add signposting to social membership.

Update from Finisterre volunteering presentation

- SBD & MA recently provided update on the club's activities to Finisterre staff.
- Finisterre agreed to feature the club in one of their 'Broadcast' emails.
- They will also us in touch with other organisations that can assist with better understanding in assisting access to water for kids with disabilities, and simple things the club could do to improve sustainability.
- Finisterre employees have 3 days/year (that's 2500 hours in total) they can spend with voluntary orgs. We will be on their list of opportunities.
- Assistance with making a film of the clubs 70 years, to be used for fundraising and awareness.
- Discussed what reciprocal exchanges we could facilitate e.g we deliver first aid training to their employees in return for their support with the development of the film.
- Finisterre noted that their Finisterre Foundation has funding that the club can apply to for projects of approx. £500 cost. Max fund per annum is £2k.
- **ACTION:** SBD & MA to continue working with Finisterre to map out the 70yr history film.

REPORTS

YOUTH COACHING

- JH provided written update that has been sent in by MC.
- Queried whether to end the swimming sessions in March, rather than April.
- KS confirmed that herself and MC are in discussion with year group leads regarding organisation of pool sessions for the winter.
- KS discussed the need to maintain competition training in the pool. Unanimous agreement to support taking time from pool sessions to maintain competition training provision.
- 2 groups of 27 for September 26 intake due to a high level of demand. Discussions were held about how to accommodate this level of interest during the sessions on Sunday and the need to cap this at no more than 50.
- Discussed the importance of evidencing how risk assessments have informed the decision to cancel a session e.g due to sewage.
- **ACTION:** JH set up a forms based system to process new starter in Sept 26 and general new starters.
- **ACTION:** JH to send KS a QR code for supporting risk assessments in relation to sewage levels. KS to send to all coaches.
- **ACTION:** JH to confirm with MC that pool swimming sessions should end in March.

SENIOR SESSIONS

- AC confirmed that there have been low levels of attendance at the adult sessions.
- **ACTION:** CW to send communication about the adult sessions and how to get involved.

TRAINING & AWARDS

- 11 in total have signed up for Lifeguard training sessions, ranging from 16 to 55yrs.
- 1 female, 10 male.
- Training has paused for August, next assessment scheduled for September.

COMPETITIONS

- Thanks to MCL for her support in organising the competitions.
- Discussed the need for all participants to pay for entry to discourage drop out rates and to utilise Spond to support this.
- KS & TF raised the fact that more volunteers are needed for the competition training sessions.
- Unanimous agreement that all participants should pay for the competitions.

FUNDRAISING & EVENTS

- Bawden Rocks Day has been confirmed for Saturday 23rd August 25.
- TF suggested Charlie Jenkins to make a new trophy.
- Chris Dart – Pentire was suggested for t-shirt printing.
- Discussed an invite to the older groups (Yr10) to request for assistance with volunteering for the event to assist them with developing their confidence. In return for a free T-shirt.
- **ACTION:** KS to liaise with AC r/e BBQ set up for the day.
- **ACTION:** KS to speak to Charlie Jenkins r/e design of new trophy & order new plate from Cornwall Trophies.
- MA updated the committee on fundraising events & discussed the need to update the wish list of funding opportunities.
- AC confirmed that he has spoken to Sky Bar owners who have agreed use of the tent for a potential end of season event in September.
- **ACTION:** MA to speak to Parish Council about timing of funding to update the changing rooms.
- **ACTION:** AC to ask SH to lead on project team to include TF r/e update of changing rooms – ideally to include some form of consultation & present update to October committee meeting.
- **ACTION:** JH to create consultation for update of the building & offers for skills to support implementation of project.
- **ACTION:** MA speak to Howdens who may also be able to support the installation.
- **ACTION:** MA to work on QR code for Schooners & Breakers with a donation link to the club.

SAFEGUARDING

- KS provided update on MCL process with DBS checks.

MEMBERSHIP

- Decision required as to whether to move all club membership to Spond.
- Thanks to MC and MJ for the work that he has done on this to date.
- MC confirmed that he has moved all of the membership database to Spond and worked with MJ to test the process.
- This will facilitate the membership payments, in addition to notifying members.
- Could be some risk in loss of some members who are set on automatic renewals.
- Unanimous decision to support transition to Spond.
- **ACTION:** JH to confirm with MC that Committee has agreed to move to Spond.

FINANCE

- Treasurer reported current bank statement: £55,408.21
- Current membership level = 897

PREMISES

- Update was covered as part of discussions on Fundraising.
- TF raised some concerns with the stacking of rescue boards in the training room.
- **ACTION:** Agreed to install additional pole and bungee cord to secure

EQUIPMENT

- PLB batteries need replacing at a cost of £140 each, this does not include the cost of the serviced. AC will remove them from service for now.
- Discussed whether there is need for this type of equipment. Some concern was expressed that the existence of this equipment could encourage behaviour with higher levels of risk.
- AC raised the fact that the radios are in need of updating.
- **ACTION:** Agreed to replace the radios.
- **ACTION:** AI to review equipment with TF and dispose of equipment that is no longer utilised.

LIFEGUARD PATROLS

- No update

GOVERNANCE & COMMUNICATION

- Good response to the email regarding social membership which reinforced the importance of conducting regular consultation with the club's membership.

AOB

Jamie Kent – has introduced someone to the club that is interested in making a documentary about the work that the club is doing.

OPEN PROJECTS

SUSTAINABLE CLUB

- No update

TRANSITION TO CIO

- No update
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NEXT MEETING

Sunday 7th September 2025.

Any correspondence or matters arising please email to secretary@stagnessurflifesavingclub.co.uk before Thursday 4th September.