

COMMITTEE MEETING

| | | |
|------------------|--|---|
| DATE | 6th April 2025 | |
| LOCATION | Club house, 7pm | |
| ATTENDEES | Joel H — Chair | Matt C — Youth Coaching |
| | Steven BD — Secretary | Mhairi A — Fundraising |
| | Adrian I — Equipment | James J — Guest |
| | Andy C — Treasurer | Steve H — Safeguarding Officer |
| | Kawita S — Youth Coaching | Matt S — Guest (Foamie Event) |
| | Marlene — Competitions | |
| | Karl W — Vice Chair | |
| APOLOGIES | Bella W — Comms Michelle J — Membership Secretary | Julie W — Membership Secretary Simon C — |

CORRESPONDANCE AND MATTERS ARISING

- (Matt S) Matt Smith joining us for a 10 minute update on plans for the foamie surf competition.
Date not fixed yet, currently pencilled in for 28th June.
- (SBD) BBQ (Veggie/Vegan) at SAS Ball — Saturday 5th July 3pm
Comms to go out to find out what help we can have for this event and for the Easter Sunday Dog Race BBQ.
TO DO: (Bella) — Include request for help in next newsletter.
- Safeguarding
The remainder of the meeting was dedicated to discussing safeguarding for the coming season.

SLSGB safeguarding guide

Joel shared the SLSGB safeguarding guide and encouraged all on the committee to ensure they are familiar with the content.

2025 Induction

2025 Induction date for coaches, secretaries and helpers will be 11th May – 3PM. At this session there will be a detailed safeguarding presentation and content. Included on the agenda will also be Normal Operating Procedure and EAP.

TO DO: (Joel) — to send Kawita link to all induction stuff for the 11th May.

TO DO: (Kawita/Matt) — Send communications for the induction session that highlights there will be important new content on safeguarding so attendance is extremely important.

References for L2 coaches

Discussed the needs for references for L2 coaches. Committee believes that the process we use mitigates the need for character references.

Safeguarding Team

Committee agrees that the Safeguarding role should be broadened to multiple people.
Committee agrees that the club will have two Deputy SO's under our SO — Kawita and Marlene.

DONE: (Steve H) — Begin the process of onboarding with SLSGB.

DONE: (Steve H) — Check with SLSGB about multiple SOs.

Promote safeguarding in the club

Signage to be created for the building that details safeguarding process. Signage to include the safeguarding officers and contact details.

All lead coaches to start the first beach session of 2025 to talk about safeguarding.

TO DO: (Steve H) — Create content for coaches to deliver through this – presented to the coaches at the induction.

TO DO: (SBD) — Make safeguarding a top-level link on website.

TO DO: (Bella) — Pre-season comms that covers safeguarding.

Easy ways of identifying who is DBS checked

SLSGB guidance on who should be DBS checked is clear.

Current membership data sources don't allow for simple easy checks for L2 coaches on who is/is not DBS checked.

Discussion around whether we extend our current platform or move to a new platform (Spond).

Committee accepts that groups do not easily have the ability to see which members/helpers are DBS checked. We are working towards using a new membership platform that does make this easier.

L2 coaches need to ensure all L1 coaches and helpers are club members and DBS checked by the club. If someone helps more than 3 times a month (weekly), they must be DBS checked by the club.

Until the new membership platform is available to all groups the club will ensure there is a way for coaches to check DBS status.

Register for groups should include adults as well as nippers.

TO DO (Kawita) — Communicate that all parents/helpers must be included on session registers

REPORTS (👍=ALL GOOD)

FINANCE

Bank Statement £66,656.15

Waiting for cheque 101026 to clear for £1930.00.

£1k is ring fenced so available is:

£63726.15

We will have one more month of pool hire invoices. No other large invoices on the horizon until we start back at the pools in October.

PJD Martin have changed the hot water cylinder.

AOB

AGM Date – 5pm on 11th May following the 2025 Induction.

Finisterre donated £450

TO DO: (Bella) — Send public thank you.

Radical Wax — a shout out on the newsletter.

TO DO: (Bella)

Recycling boards — Finisterre asking for old surfboards to make into hand planes.

TO DO (Steve H) — Club to donate unreparable boards.

Committee photos on website.

TO DO (All) – Send photos to SBD.

Website events out of date

TO DO: (Joel/SBD) — Update events page with 2025 events.

Summer events newsletter

TO DO: (Bella)

NEXT MEETING

Sunday 4th May 2025. 7pm @Club.

Any correspondence or matters arising please email to secretary@stagnessurflifesavingclub.co.uk before Thursday 1st May.